Cornerstone RECORDS MANAGEMENT

FILE/REFILE/INTER FILE PICK-UP INVENTORY

(800) 435-3090

ACCOUNT NAME _____ ACCOUNT NO. _____

ADDRESS _____ DEPT. _____

CITY/STATE/ZIP _____ W.O.# _____

CONTACT _____ PHONE _____ PAGE _____ OF _____

NEW FILES / INTERFILES SENT TO STORAGE		
DESCRIPTION	BOX BAR CODE / ID	✔